

BENTON CHARTER TOWNSHIP

BOARD MEETING MINUTES

June 08, 2026, 7:00 PM

The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy, Potterville, MI 48876 at 7:00 PM on June 08, 2026

PLEDGE OF ALLEGIANCE:

Gary Suits led the board in the Pledge of Allegiance.

CALL TO ORDER:

The meeting was called to order by Gary Suits. Roll Call for Board Members

Present: Gary Suits-Supervisor, Carah Spadafore-Clerk, Robert Hipple-Treasurer, Dave Falsetta-Trustee, Scott Hoornstra-Trustee, Chris Tennes-Trustee,

Absent: Neal Rohrs-Trustee

RECOGNIZE VISITORS PUBLIC COMMENT

Brian Droscha, Jake Arndt, Kelly Coburn' Harris, Carol Bemis, Gina Hipple, Brian & Francine Hannold and other unnamed visitors.

Public comment was heard.

APPROVAL OF AGENDA

Carah moved to approve the Agenda with amendments. Chris supported.

Roll Call: Scott-Yea, Robert -Yea, Gary-Yea, Carah-Yea, Chris-Yea, Dave-Yea, - Neal Absent

REPORTS TO BOARD:

FIRE DEPARTMENT REPORT:

Fire Report was given by Assistant Fire Chief Jake Arndt. Report will be put on file.

Fire Department Report and Bills.

Gary moved to approve the bills for May. Robert supported.

Roll Call: Dave-Yea, Scott-Yea, Robert -Yea, Gary-Yea, Carah-Yea, Chris-Yea, Neal -Absent

CONSENT AGENDA

Approval of May 11, 2026 meeting minutes

Approval of May 18, 2026 special meeting minutes

Bills for May

Clerk's Report

Supervisors report

Planning and Zoning Report

Assessor's Report

Chris moved to approve the Consent Agenda. Scott supported. Approved unanimously.

CLERK REPORT:

Updated website

Updated new Treasurer and removal of old treasurer from accounts.

Attended in person training for Clerks accreditation requirements

All required training for Clerk and Deputy Clerk for QVF Election systems completed

New Cemetery lot and burial requests

And other required duties under the clerks position

Clerk report will be on file

SUPERVISOR REPORT:

Work with Tammy on Planning and Zoning issues

Zoning Application calls and counter encounters.

Received ordinance complaints and violations

Prep work for meetings

Statutory duties of the office and more

Bids for carpet cleaning and hay

Report will be put on file

ASSESSORS REPORT:

2 Building Permits issued, 0 bank foreclosures, 1 recent Mortgage Company sale.

Report will be put on file

PLANNING AND ZONING:

Which included 8 phone/email discussions, 2 new Zoning Compliance Permits processed 1

Land Division, Combination or Lot Line Adjustment Applications, 0 Zoning Board of Appeals

Petitions, 0 Special Use Permit, and 0 Site Plan Permit.

TREASURER REPORT:

No report given by previous Treasurer.

CORRESPONDENCE: Nothing to report.

UNFINISHED BUSINESS: Nothing to report.

NEW BUSINESS:

**Chris moved to postpone the Assessors contract until next month. Robert supported.
Approved unanimously.**

**Dave moved to approve the cash handling and receipting policy. Robert supported.
Roll Call: Scott-Yea, Robert -Yea, Gary-Yea, Carah-Yea, Chris-Yea, Chris-Yea, Dave-Yea. Neal -absent
Approved unanimously.**

**Carah moved to approve opening a credit card with MSUFCU in Benton Charter Townships name with Jason Arndt, Kevin Christiansen, Robert Hipple and Carah Spadafore with each having a credit limit of \$5,000.00 for each card holder. Chris supported. Roll Call: Scott-Yea, Robert -Yea, Gary-Yea, Carah-Yea, Chris-Yea, Chris-Yea, Dave-Yea. Neal -absent.
Approved unanimously.**

**PUBLIC COMMENT
Public comment was heard.**

MEETING ADJOURNED at 7:43 P.M.

Carah Spadafore, Clerk