

BENTON CHARTER TOWNSHIP

**BOARD MEETING MINUTES AND JOINT MEETING WITH PLANNING COMMISSION
February 10, 2025 7:00 PM**

The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy, Potterville, MI 48876 at 7:00 PM on February 10, 2025

PLEDGE OF ALLEGIANCE:

Gary Suits, led the board in the Pledge of Allegiance.

CALL TO ORDER:

The meeting was called to order by Gary Suits. Roll Call for Board Members Included: Gary Suits-Supervisor, Carah Spadafore-Clerk, Karen Miller-Treasurer, Scott Hoornstra, Dave Falsetta, Chris Tennes- Trustees Neal Rohrs-absent.

APPROVAL OF AGENDA

Chris moved to accept the Agenda with amendments Scott supported. Motion passed unanimously.

APPROVAL OF MINUTES:

Minutes from the Board meeting on January 13th, 2025 were presented. Chris moved to approve the minutes with amendments supported by Gary. Motion passed unanimously.

APPROVAL OF CLOSED SESSION MINUTES:

Minutes from the Board meeting on January 13th, 2025 were presented. Dave moved to approve the minutes with amendments supported by Chris. Motion passed unanimously.

RECOGNIZE VISITORS PUBLIC COMMENT

Robert Bashor, Dennis Miller, Brian Droscha, Jake Arndt, Nick George, Connie Arndt, Marissa Arndt, Kelly Coburn` Harris, Tonya Anzaldua, Carol Bemis, Garie Bemis, Jan Bruce, Randy Bruce, Russ Mowen, Jayne Hoxie, Arden Hoxie, Natasha Hoxie, Blayne Frey, Casey Keast, Amy Ferell. and other unnamed visitors.

REPORTS TO BOARD: Sheriff's Report:

56 events were listed, 10 Traffic Violations, 10 Traffic Stops, 7 Car deer accident. **Report will be put on file.**

FIRE DEPARTMENT REPORT:

Fire Report was given by Nick George **Report will be put on file.**

BILLS: Were approved, Bills for January were paid \$4,062.10

Chris made the motion to approve, supported by Scott. Roll Call VOTE: Scott - Yea, Dave- Yea, Chris-Yea, Gary- Yea, Carah- Yea, Karen-Yea, Neal absent. Motion carried 6 Yeas - 0 Nays.

CLERK REPORT: Carah gave report.

Assisted with tax calls, tax payments, tax statement requests, zoning inquiries, and payroll, paid bills, contractors and staff, sent publications/postings to paper. Cemetery requests for burials, foundations, and

burial spaces, prepared packets for meetings, ran errands, ordered supplies, and other statutory duties for the position. Clerk report will be on file

TREASURER REPORT: Karen gave report.

Collected tax payments, Paid tax liabilities for the month, Collected and distributed about 1.3 million in taxes in the month of January. Began reconciling bank accounts. Tax Fund and Trust and Agency are complete. General Fund is being worked on. Updated financial and investment spreadsheet. Signed and mailed checks. Answered calls and walk ins for zoning, cemetery inquiries and tax collecting and general questions.

SUPERVISOR REPORT: Gary gave report.

Work with Tammy on planning and zoning issues, zoning applications calls and counter encounters. Worked with Bob on ordinance complaints and violations. Prep work for meetings. Statutory duties of the office and more. Worked on the budget. Supervisor report will be put on file.

ASSESSORS REPORT: Report was provided by Gary.

No Report was given.

PLANNING AND ZONING: Report was provided by Gary.

Planning Commission Report was given.

Which included 9 phone/email discussions, 0 new Zoning Compliance Permits processed, 0 Zoning Board of Appeals Petition, 1 land division, 1 wireless communication tower or facility, 0 Special Use Permit, and 0 Site Plan Permit.

ORDINANCE ENFORCEMENT: Report was provided by Bob Bashor. Report will be put on file

REPORT OF EXPLORATORY COMMITTEE: Nothing to report.

CORRESPONDENCE: Nothing to report.

UNFINISHED BUSINESS:

Nothing to report.

NEW BUSINESS:

A motion was made to approve ARPA Funds of 23,483.00 again for minutes was motioned by Chris and Seconded by Scott. Motion passed unanimously.

Motion was made for Budget additions from reserves was motioned by Chris and Seconded by Dave,

Roll Call VOTE: Scott - Yea, Dave- Yea, Chris-Yea, Gary- Yea, Carah- Yea, Karen-Yea, Neal absent. Motion carried 6 Yeas - 0 Nays. 1- Absent.

After discussion on recording of closed session, the Treasurer Karen Miller indicated that she recorded the closed session of the January 13th 2025 Board meeting. Motion was made that the Treasurer and any other Board member provides any closed session recording to the Clerk for proper record retention of confidential materials as required by Michigan law and authorize the Township Attorney to work with the Clerk to obtain the record. Meeting was motioned by Carah and Seconded by Gary, Roll Call VOTE: Scott - Yea, Dave- Yea, Chris-Yea, Gary- Yea, Carah- Yea, Karen-Yea, Neal absent. Motion carried 6 Yeas - 0 Nays. 1- Absent.

Motion approved for establish procedure for township department inquiries and analysis. was motioned by Gary and Seconded by Chris Motion passed 5- yeas, 1-nays 1- Absent.

ADJOURNMENT: Scott made a motion to adjourn, supported by Chris. All board members voted Yea.

MEETING ADJOURNED at 8:45 P.M. Carah Spadafore, Clerk