

BENTON CHARTER TOWNSHIP

BOARD MEETING MINUTES

October 14, 2024 7:00 PM

The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy, Pottersville, MI 48876 at 7:00 PM on October 14, 2024

PLEDGE OF ALLEGIANCE:

Gary Suits, led the board in the Pledge of Allegiance.

CALL TO ORDER: The meeting was called to order by Gary Suits. Roll Call for Board Members Included: Gary Suits-Supervisor, Carah Spadafore-Clerk, Karen Miller-Treasurer, Scott Hoornstra, Dave Falsetta, Charles Meddaugh, Chris Tennes Absent - Trustees

APPROVAL OF AGENDA Charles moved to accept the Agenda Scott supported. Motion passed unanimously.

APPROVAL OF MINUTES:

Minutes from the Board meeting on September 9th, 2024 were presented. Gary moved to approve the minutes supported by Charles. Motion passed unanimously.

RECOGNIZE VISITORS & PUBLIC COMMENT: Robert Bashor, Casey Keast, Nick George, Deputy Gibson, Brian Droscha, Dean Butler, Chad Chambers, Jake Arndt, Kelly Coburn` Harris, James Betha, Jim Ruff, Ron Kline, and other unnamed visitors.

REPORTS TO BOARD:

Sheriff's Report: 71 events were listed, 13 Traffic Violations, 7 Traffic Stops, 6 Miscellaneous Animal. Report will be put on file.

Fire Department Report: Fire Report was given by Jake Arndt Report will be put on file.

Bills: Were approved, Bills for September were paid \$5,982.76
Chuck made the motion to approve, supported by Scott. Roll Call VOTE: Scott - Yea, Dave- Yea, Karen-Yea., Gary- Yea, Carah-Yea Charles-Yea . Motion carried 6 Yeas - 0 Nays. Chris - Absent

Clerk Report: Carah gave report.

We had a successful election in August due to a phenomenal team thankful for those who have served for many years and new election workers who have joined our team here at Benton Township. Finalized Auditors edits and completed our Audit of fiscal year of 2023/2024. Assisted with tax calls, tax payments, tax statement requests, zoning inquiries, and payroll, paid bills, contractors and staff, sent publications/postings to paper. Cemetery requests for burials, foundations, and burial spaces, prepared packets for meetings, ran errands, ordered supplies, and other statutory duties for the position.

Clerk report will be on file.

Treasurer Report: Karen gave report.

Collected tax payments > A total of \$1,895,096 was collected, leaves a balance of \$104,492 left to collect. > Paid tax liabilities for the month > Began reconciling bank accounts, all complete except for entries for interest. Once entered they will be completed • Assisted with phone and/or walk in for funeral, election and zoning inquiries. > Updated financial and investment spreadsheets > Signed and mailed checks > Set up ordering process for FD with Amazon > Obtained credit card for FD use. > Communicated with Tim at Riverside concerning Fire Department financials. **Treasurer Report will be on file.**

Supervisor Report: Gary gave report.

Work with Tammy on planning and zoning issues, zoning applications calls and counter encounters. Worked with ~~bob~~ Bob on ordinance complaints and violations, prep work for meetings, statutory duties of the office and more, exploratory committee duties / correspond with engineer at FD.

Supervisor report will be put on file.

Assessors Report: Report was provided by Gary.

1 permit issued 1 bank foreclosures and 1 recent Mortgage Company sale.

Report will be put on file.

Planning and Zoning: Report was provided by Gary.

Which included 12 phone/email discussions, 4 new Zoning Compliance Permits processed, 0 Zoning Board of Appeals Petition land division, 0 Special Use Permit, and 0 Site Plan Permit.

Report will be put on file.

Ordinance Enforcement: Report was provided by Bob Bashor. **Report will be put on file**

Report of Exploratory Committee Nothing to report.

Correspondence: Nothing to report.

Unfinished Business:

Approved Agreement with Potterville for EMS services for 3 years.

Motioned by Charles seconded by Scott. Roll Call VOTE: Scott - Yea, Dave- Yea, Karen-Yea., Gary- Yea, Carah-Yea Charles-Yea Motion carried 6 Yeas - 0 Nays. Chris – Absent

New Business:

Adopted MTA publication-What the Board Needs To Know About The Dynamics between Clerk and Treasurer as Benton Township Policy. Motioned by Charles seconded by Scott. Motion passed unanimously.

Migrate from BS&A to VC3. Motioned by Charles seconded by Karen. Roll Call VOTE: Scott - Yea, Dave- Yea, Karen-Yea., Gary- Yea, Carah-Yea Charles-Yea Motion carried 6 Yeas - 0 Nays. Chris – Absent

Approved Presumptive Trustee Elect to receive correspondence from MTA. Motioned by Gary seconded by Charles. Motion passed unanimously

To move forward with fire Chief interviews with Western Michigan Fire Chiefs Association. Motioned by Dave seconded by Karen. Motion passed unanimously

Public Comment

Public comment was heard

Adjournment: Chuck made a motion to adjourn, supported by Chris Scott. All board members voted Yea.

Meeting Adjourned at 9:49 P.M. Carah Spadafore, Clerk