

BENTON CHARTER TOWNSHIP

BOARD MEETING MINUTES

August 12, 2024 7:00 PM

The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy, Pottersville, MI 48876 at 7:05 PM on August 12, 2024.

PLEDGE OF ALLEGIANCE:

Gary Suits, led the board in the Pledge of Allegiance.

CALL TO ORDER: The meeting was called to order by Gary Suits. Roll Call for Board Members included: Gary Suits-Supervisor, Carah Spadafore-Clerk, Karen Miller-Treasurer, Scott Hoornstra, Chris Tennes, Dave Falsetta - Trustees

APPROVAL OF AGENDA Scott moved to accept the Agenda Chris supported. Motion passed unanimously.

APPROVAL OF MINUTES:

Minutes from the Board meeting on July 8, 2024 were presented. Karen moved to approve the minutes supported by Gary. Motion passed unanimously.

RECOGNIZE VISITORS & PUBLIC COMMENT: Robert Bashor, Don Buck, Dean Butler, Chad Chambers, Jake Arndt, Kelly Coburn`Harris, Connie Arndt, Jim Ruff, James Betha Joy Suits, Kenneth Pierce, Brian Drosha and other unnamed visitors.

REPORTS TO BOARD:

Sheriff's Report: 58 events were listed, 13 Traffic stops, 7 Traffic Violations, 4 Traffic Hazard. **Report will be put on file.**

Fire Department Report: Fire Report was given by Don Buck and presented options for employee position fulfillment. Chris motioned to allow Don Buck to Hire David Eastman seconded by Scott. Roll Call VOTE: Scott - Yea, Dave- Yea, Chris - Yea, Karen-Yea., Gary- Yea, Carah-Yea. Motion carried 6 Yeas - 0 Nays. **Report will be put on file.**

Bills: Were approved, Bills for June were paid \$8,055.93 Chris made the motion to approve, supported by Scott. Roll Call VOTE: Scott - Yea, Dave- Yea, Chris - Yea, Karen-Yea., Gary- Yea, Carah-Yea. Motion carried 6 Yeas - 0 Nays.

Clerk Report: Carah gave report.

Received AV applications, sent out August AV ballots, attended the mandatory Grand Ledge training for election, assisted with tax calls, tax payments, statement requests, zoning inquiries, and payroll, paid bills, contractors and staff, sent publications/postings to paper. Cemetery requests for burials, foundations, and burial spaces, prepared packets for meetings, ran errands, ordered supplies, and other statutory duties for the position.

Clerk report will be on file.

Treasurer Report Karen gave report.

Made all bank deposits where needed, for general fund, tax fund, trust and agency, capital improvement and perpetual fund. Assisted with zoning, cemetery and election calls and walk-ins signed and mailed all checks for general fund and payroll. Signed fire department reconciled all bank accounts paid tax liabilities to appropriate entities.

Treasurer Report will be on file.

Supervisor Report: Gary gave report.

Supervisors report work with Tammy on planning and zoning issues, zoning applications calls and counter encounters. Worked with bob on ordinance complaints and violations, prep work for meetings, statutory duties of the office and more exploratory committee duties attended:

Planning Commission meeting- NA Township board meeting - 7/8/24

Special with Potterville - NA FD exploratory mtg - NA

Supervisor report will be put on file.

Assessors Report: Report was provided by Gary.

2 permits issued 1 bank foreclosures and 1 recent Mortgage Company sale. **Report will be put on file.**

Planning and Zoning: Report was provided by Gary.

Which included 14 phone/email discussions, 4 new Zoning Compliance Permits processed, 0 Zoning Board of Appeals Petition land division, 0 Special Use Permit, and 1 Site Plan Permit.

Report will be put on file.

Ordinance Enforcement: Report was provided by Bob Bashor. **Report will be put on file**

Reports of Special Meetings Brief update from Gary on waiting on engineers report for fire station structure.

Unfinished Business:

A motion was made by Chris and seconded by Dave to Potterville's proposal with changes as determined by the Township Board. Roll Call VOTE: Scott- Yea, Dave- Yea, Chris - Yea, Karen-Yea., Gary- Yea, Carah-Yea. Motion carried 6 Yeas - 0 Nays.

New Business:

Gary Appointed Bob Bashor as Deputy to the Supervisor. Chris moved to approve Bob Bashor as Deputy to the Supervisor to assist the Supervisor as needed seconded by Dave. Roll Call VOTE: Scott- Yea, Dave- Yea, Chris - Yea, Karen-Yea., Gary- Yea, Carah-Yea. Motion carried 6 Yeas - 0 Nays.

Gary made a motion to allocate \$3,000.00 for deputy Supervisor in the budget from contingencies seconded by Chris. Roll Call VOTE: Scott- Yea, Dave- Yea, Chris - Yea, Karen-Yea., Gary- Yea, Carah-Yea. Motion carried 6 Yeas - 0 Nays.

Gary made a motion to adopt a Benton Charter Township organizational chart complying with MCL 42.1. et seq. Supported by Chris.

Roll Call VOTE: Scott- Yea, Dave- Yea, Chris - Yea, Karen-Yea., Gary- Yea, Carah-Yea. Motion carried 6 Yeas - 0 Nays.

Public Comment

Public comment was heard

Adjournment: Gary made a motion to adjourn, supported by Chris. All board members voted Yea.

Meeting Adjourned at 9:22 P.M. Carah Spadafore, Clerk