**BENTON CHARTER TOWNSHIP**

**BOARD MEETING MINUTES**

**June 10, 2024**

**7:01 PM**

**The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy., Potterville, MI 48876 at 7:01 PM on June 10, 2024.**

**PLEDGE OF ALLEGIANCE:**

**Gary Suits, led the board in the Pledge of Allegiance.**

**CALL TO ORDER: The meeting was called to order by Gary Suits. Roll Call for Board Members included: Gary Suits-Supervisor, Carah Spadafore-Clerk, Karen Miller-Treasurer, Scott Hoornstra, Charles Meddaugh, Chris Tennes, Dave Fallsetta – Trustees**

**APPROVAL OF AGENDA WITH ADDING TO AGENDA SERVICE CONTRACT: . Charles moved to accept the Agenda Scott supported. Motion passed unanimously.**

**APPROVAL OF MINUTES:**

**Minutes from the Board meeting on May 10, 2024 were presented. Gary moved to approve the minutes supported by Karen. Motion passed unanimously.**

## RECOGNIZE VISITORS & PUBLIC COMMENT: Lindsey Hoxie, Robert Bashore, Don Buck, Jane Hoxie, Casey Keast, John Baker, Russ Mowen, Dean Butler, Chad Chambers, Connie Arndt, Jake Arndt, Jim Ruff, Brian Drosha, and other unnamed visitors

**REPORTS TO BOARD:**

**Sheriff's Report: 65 events were listed, 12 Traffic stops, 8 Traffic Violations, Assist Citizen 5 . Report will be put on file.**

**Fire Department Report: Fire Report was given by Don Buck, a request for DNR grant was made and Gary motioned to pass seconded by Charles Roll Call VOTE: 7 Yea 0 Nay**

**Report will be put on file.**

**Bills: Were approved, Bills for May were paid $22,507.31, Charles made the motion to approve, supported by Scott. Roll Call VOTE: 7 Yea 0 Nay**

**Clerk Report: Carah gave report.**

**Sent out mailing for elections. Continued training for the position of Clerk. Assisted with tax calls, statement requests, zoning inquiries, and payroll. Paid bills, contractors and staff. Sent publications to County Journal. Took care of Cemetery requests for Burials, foundations, and burial spaces. Prepared packets for meetings. Ran errands, ordered supplies, and other statutory duties for the position.**

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| **Treasurer Report: Karen gave Report,**  **﻿﻿ Made all bank deposits where needed, for General Fund, Tax Fund, Trust and Agency, Capital Improvement and Perpetual Fund. Assisted, where I was able, with Zoning, Cemetery and election calls. Signed and mailed all checks for. General Fund and Payroll. Signed Fire Department Checks. Bank reconciliations completed for Tax Fund, Trust and Agency, Capital Improvement and Perpetual Fund. General Fund is updated to provide reports for the upcoming audit. April and May are still in progress. The financial report provided is good through the end of our fiscal year ending March 31, 2024. Working on and/or completed my audit action items for the auditor. Treasurer Report will be on file.**  **Supervisor Report: Gary gave report.**  **Work with Tammy on planning and zoning issues. Zoning applications calls and counter encounters. Worked with Bob on ordinance complaints and violations. Prep work for meetings. Statutory duties of the office and more Exploratory committee duties. Attended: planning commission meeting- n/a Township board meeting – 5/13//24 Fire board meeting – 5/28//24, Special meeting – 5/21/24 F, D, Exploratory mtg – 5/11/24 Supervisor report will be put on file.**  **Assessors Report: Report was provided by Gary.**  **6 building permits were issued, 1 bank foreclosures, and 1 recent Mortgage Company sale. Report will be put on file.**  **Planning and Zoning: Report was provided by Gary.**  **Which included 9 phone/email discussions, 0 new Zoning Compliance Permits processed, 0 Zoning Board of Appeals Petition land division, 1 Special Use Permit, 1 Site Plan Permit. Report will be put on file.**  **Ordinance Enforcement: Report was provided by Gary.**  **Report will be put on file**  **Reports of Special Meetings**  **Report was given for Benton Township’s Fire Station Facility Exploration Committee.**  **Report will be put on file.**  **Unfinished Business:**  **Agreement with Potterville fire contract, update given by Gary.**  **New Business:**  **Waiting to appoint Fire Chief until after November election was motioned by Dave and seconded by Charles. Motion passed unanimously.**  **Board voted acting fire chief to receive Chiefs full pay as of June 11th Motioned by Chris seconded by Karen. Roll Call VOTE: 7 Yea 0 Nay**  **Correspondence discussion was given by Charles**  **Dissolution of fire advisory board was motioned by Dave and seconded by Carah Roll Call VOTE: 4 Yea 1 Nay 1 abstention 1 present**  **Policy for Termination, Resignation and/or Recall was presented.**  **Approval was motioned by Scott and supported by Charles. Roll Call VOTE: 7 Yea 0 Nay**  **Public Comment**  **Brian Drosha spoke on vandalism and possible millage increase more info found at eatoncounty.org. Parks director retired and Eaton County is looking to rehire the position.**  **Chad Chambers spoke on events from Gizzard Fest and on Fundraiser over $2,555.00 was raised for fire department.**  **Adjournment: Charles made a motion to adjourn, supported by Scott. All board members voted Yea.**  **Meeting Adjourned at 8:56 P.M. Carah Spadafore, Clerk** | | | | |
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