**BENTON CHARTER TOWNSHIP**

**BOARD MEETING MINUTES**

**May 13, 2024**

**7:05 PM**

**The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy., Potterville, MI 48876 at 7:05 PM on May 13, 2024.**

**PLEDGE OF ALLEGIANCE:**

**Gary Suits, led the board in the Pledge of Allegiance.**

**CALL TO ORDER: The meeting was called to order by Gary Suits. Roll Call for Board Members included: Gary Suits-Supervisor, Carah Spadafore-Clerk, Karen Miller-Treasurer, Scott Hoornstra, Charles Meddaugh, Chris Tennes – Trustees**

**APPROVAL OF AGENDA WITH ADDING TO AGENDA SERVICE CONTRACT: . Karen moved to accept the Agenda Scott supported. Motion passed unanimously.**

**APPROVAL OF MINUTES:**

**Minutes from the Board meeting on April 8, 2024 were presented. Charles moved to approve the minutes supported by Scott. Motion passed unanimously.**

## RECOGNIZE VISITORS & PUBLIC COMMENT: Chief Robert Vogel, Chad Chambers, Connie Arndt, Jake Arndt, Jim Ruff, Brian Drosha, James Bethea, and other unnamed visitors

**REPORTS TO BOARD:**

**Sheriff's Report: 64 events were listed, 11 Traffic stops, 8 Traffic Violations, 6 Car Deer Accidents . Report will be put on file.**

**Fire Department Report: Fire Report was given by Robert Vogel**

**Bills: Were approved, Bills for April were paid $6,882.81. Charles made the motion to approve, supported by Karen. Roll Call VOTE: 7 Yea 0 Nay**

**Clerk Report: Carah gave report.**

**Assisted with tax calls, statement requests, zoning inquiries, and payroll. Certified as a**

**Notary to better assist public as clerk. Paid bills, contractors and staff. Sent publications**

**Postings to paper. Cemetery requests for Burials, foundations, and burial spaces. Prepared**

**Packets for meetings. Ran errands, ordered supplies, and other statutory duties for the**

**Position. Clerk report will be put on file.**

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| **Treasurer Report: Karen gave Report,**  ﻿﻿**Made all bank deposits for General Fund, Tax Fund, Trust and Agency, Capital Improvement and Perpetual Fund. Assisted with Zoning, Cemetery and election calls. Signed and mailed all checks for General Fund and Payroll. Signed Fire Department checks. Bank reconciliations completed with the exception of General Fund. Unable to provide financial report to the board as our finances are not up to date. Working on competing items for audit. Treasurer Report will be on file.**  **Supervisor Report: Gary gave report.**  **Work with Tammy on planning and zoning issues zoning applications calls.**  **Worked on ordinance complaints and violation. Prep work for meetings. Statutory Duties of the office and more. Attended: planning commission meeting- n/a**  **Township board meeting - 4/8/24 fire board meeting - 4/30/24**  **Fd exploration mtg – 4/11/24 FEMA MTG at Delta Library 4/1/24**  **Supervisor report will be put on file.**  **Assessors Report: No Report was given.**  **Planning and Zoning: Report was provided by Gary.**  **Which included 9 phone/email discussions, 0 new Zoning Compliance Permits processed, 0 Zoning Board of Appeals Petition land division, 1 Special Use Permit, 1 Site Plan Permit.**  **Ordinance Enforcement: Report was provided by Gary.**  **Report will be put on file**  **Reports of Special Meetings**  **Nothing to report**  **Unfinished Business:**  **There was no unfinished business**  **New Business:**  **Discussion related to Contract negotiations with Potterville.**  **Public Comment**  **Brian Drosha spoke on 2024 budget for Eaton County, possible Millage and Police becoming EMTs.**  **Adjournment: Charles made a motion to adjourn, supported by Gary. All board members voted Yea.**  **Meeting Adjourned at 8:25 P.M. Carah Spadafore, Clerk** | | | | |
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