

BENTON CHARTER TOWNSHIP

BOARD MEETING MINUTES

March 11, 2024

7:02 PM

The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy., Pottersville, MI 48876 at 7:02 PM on March 11, 2024.

PLEDGE OF ALLEGIANCE:

Gary Suits, led the board in the Pledge of Allegiance.

CALL TO ORDER: The meeting was called to order by Gary Suits. Roll Call for Board Members included: Gary Suits, Supervisor, Carah Spadafore, Clerk, Karen Miller, Treasurer, Scott Hoornstra, Charles Meddaugh, Chris Tennes, Dave Falsetta – Trustees

APPROVAL OF AGENDA: . Chris moved to accept the Agenda Charles supported. Motion passed unanimously.

APPROVAL OF MINUTES:

Minutes from the Board meeting on February 11, 2024 were presented. Charles moved to approve the minutes supported by Scott. Motion was passed unanimously.

RECOGNIZE VISITORS & PUBLIC COMMENT: Chief Robert Vogel, Ben Kudwa, Steve Davidson, Steve Tennes, and other unnamed visitors

REPORTS TO BOARD:

Sheriff's Report: Report was given by a visiting Sheriff. 61 events were listed, 12 Traffic stops 5 Traffic Violations, 3 Traffic Hazards. Report will be put on file.

Fire Department Report –Fire Report was given by Robert Vogel

Bills. Were approved, Bills for February were paid \$8,743.22, Chris made the motion to approve, supported by Charles. Roll Call VOTE: 7 Yea 0 Nay

Clerk Report: Carah gave report.

Election went very smooth and our workers were out early at the end of the evening, the completion of closing polls went exceptionally well. Absentee ballots prepared and mailed Assisted with tax calls, statement requests, zoning inquiries, Paid bills, contractors and staff. Sent publications. Cemetery requests for Burials, foundations, and burial spaces. Prepared packets for meetings. Ordered supplies, And other customary and statutory duties for the position. Clerk report will be put on file.

Treasurer Report: Karen gave Report,

Made all bank deposits for General Fund, Tax Fund, Trust and Agency, Capital Improvement and Perpetual Fund. Assisted with Zoning, Cemetery and election calls. Collected absentee applications and ballots. Signed and mailed all checks for General Fund and Payroll. Signed Fire Department Checks Collected tax payments Paid all liabilities owed through February 15, 2024. Remaining liabilities will be sent when settled with County. Bank reconciliations completed with the exception of General Fund. Continuing to work with Clerk to get all entries in.

Treasurer Report will be on file.

Supervisor Report: Gary gave report.

WORK WITH TAMMY ON PLANNING AND ZONING ISSUES ZONING APPLICATIONS CALLS AND COUNTER ENCOUNTERS. WORKED ON ORDINANCE COMPLAINTS AND VIOLATION AND WORK WITH BOB REGARDING PROBLEM PROPERTIES PREP WORK FOR MEETINGS STATUTORY DUTIES OF THE OFFICE. PROCESSED AND MAILED ASSESSMENT NOTICES ATTENDED: PLANNING COMMISSION MEETING- NA TOWNSHIP BOARD MEETING - 2/12//24 FIRE BOARD MEETING - 2/27//24 BOARD OF REVIEW -NA

Supervisor report will be put on file.

Assessors Report: Report was provided by Gary.

1 building permits were issued, 1 bank foreclosures, and 1 recent Mortgage Company sale.

Planning and Zoning: Report was provided by Gary.

which included 16 phone/email discussions, 1 new Zoning Compliance Permits processed, 0 Zoning Board of Appeals Petition land division, 1 Special Use Permit, 1 Site Plan Permit, and 2 zoning amendment applications

Ordinance Enforcement: Report was provided by Gary.

2326 East Vermontville Hwy.

UPDATE: Two letters were sent to the address, but the owner states she did not receive them. The Squatter living in the trailer next to the house may have intercepted them. I will make arrangements to hand deliver the violation letter. A letter was sent to the owner, as listed in the Eaton County property records.

Report will be on file.

Correspondence:

There was no correspondence.

Unfinished Business:

Fire Department Exploration Committee Members were discussed and approval was motioned by Scott and second by Karen

Two alternative board members for Fire Department Exploration Committee Members were discussed and approval was motioned by Gary 7 Yea 0 Nay

**The board authorized rules for the Exploration Committee to follow: Chairmen, secretary, Roberts Rules of Order, make minutes, agenda, and allow visitors
Gary asked the question if the board should authorize a stipend for the Fire Department Exploration Committee, this was tabled until following meeting.**

New Business:

Charles discussed need for email addresses to be present on website for each board member supported by Scott. All board members voted Yea.

Public Comment

Steve Davidson commented on Fire Board.

Brian Drosha notified that broadband fiber optics should be available soon for Eaton County. Park Grants available in the next couple of weeks.

Adjournment: Chris made a motion to adjourn, supported by Charles. All board members voted Yea.

Meeting Adjourned at 8:36 P.M.

Carah Spadafore, Clerk