**BENTON CHARTER TOWNSHIP**

**BOARD MEETING MINUTES**

**April 10, 2023**

**7:00 pm**

**The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy., Potterville, MI 48876 at 7:03 PM on April 10, 2023.**

**PLEDGE OF ALLEGIANCE:**

**Gary Suits, led the board in the Pledge of Allegiance.**

**CALL TO ORDER: The meeting was called to order by Gary Suits. Roll Call for Board Members included: Gary Suits, Supervisor, Karen Miller, Treasurer, Joy Suits, Clerk, Scott Hoornstra, Charles Meddaugh, Chris Tennes - Trustees. Dave Falsetta was absent.**

**APPROVAL OF AGENDA: Karen moved to accept the agenda, Scott supported. Roll Call Vote: 6 Yea 0Nay**

**APPROVAL OF MINUTES:**

**Minutes from the Board meeting on March 13, 2023 were presented. Scott moved to approve the minutes, Charles supported. Roll Call VOTE: 6Yea, 0 Nay.**

## RECOGNIZE VISITORS & PUBLIC COMMENT: Benton Township Fire Department Chief Tim James, Asst Fire Chief Don Buck, Eaton County Commissioner Brian Droscha.

**REPORTS TO BOARD:**

**Sheriff's Report: Scott Hoornstra led the discussion of the Sheriff Report as no representative was available. 75 events were listed, including 7 traffic stops, 6 traffic violations, and 5 Suspicious Situations. Sheriff's Report will be put on file.**

**Fire Department Report – Chief James gave the Fire Department Report which included an overview of the SCBA\_Inspection, Donning, Doffing Training, and TCEMA Board Meeting.. Calls for service included (Fire ) 9 City of Potterville, 9 Benton Township, 5 mutual aid and (EMS) 17 city of Potterville, 23 Benton Township, 43 mutual aid.**

**The Fire Department's Report will be put on file.**

**Bills. Bills for March were paid $25305.29, Payroll $10273.18 Motion to accept bills made by Karen, supported by Charles. Roll Call VOTE: 6 Yea**

**0 Nay**

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| **Clerk Report: Joy gave report. Work included assisted with tax calls, statement requests, zoning inquiries, etc. Paid Bills, contractors and staff. Cemetery requests for burials, foundations, and burial spaces, prepared publications, other duties of the clerk. Statutory duties of the office performed. Clerk report will be put on file.**  **Treasurer Report: Karen gave report. Confirmed taxes with County in March, paid all liabilities, assisted with zoning and cemetery calls, began purging old files, attended Zoning Board of appeals Meeting. Treasurer Report will be on file.**  **Supervisor Report: Gary gave Report. Attended Township Board Meeting, Planning Commision Meeting, Board of Review and Fire Board Meeting. Assisted with Zoning applications, calls and office encounters. Worked on Ordinance complaints and violation reports with OEO regarding problem properties. Prep work for Board meetings. Worked with Attorney on Civil Infraction Ordinance, Work with Tammy on Planning and Zoning issues. Performed Statutory Duties of the office. Supervisor report will be put on file.**  **Assessors Report: None available. Will be presented at next month’s board meeting.**  **Planning and Zoning: Report was provided by Gary which included 9 phone/email discussions, 1 new Zoning Compliance Permits processed , 1 Zoning Board of Appeals Petition and 1 Special Use Permit. Planning and Zoning Report on file.**  **Ordinance Enforcement: Report was provided by Gary. Robert Bashore working to address complaints at 3 sites. Activity included 2 site visits to research possible violations and 1 delivery of a violation letter. Report will be put on file.**  **Correspondence: Gary led the discussion of current correspondence Fahey Schultz Burzych Rhodes regarding a Civil Infraction Ordinance and Konica Minolta regarding the removal of a copier no longer used by the township.**  **Unfinished Business:**  **None**  **New Business:**  **Property Maintenance at Township Hall. A vote was taken to proceed with temporary guidelines that are in place and reconsider the issue later. The vote was 5 Yeas 1 Nay..**  **Public Comment Commissioner Droscha gave an update on County projects including two new public safety vehicles, a sustainability trail at the County Courthouse, and a broadband update.**  **Adjournment: Chris made a motion to adjourn, supported by Karen. All board members voted yea. Meeting Adjourned at 8:31 P.M.**    **Joy Suits, Clerk** | | | | |
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