**BENTON CHARTER TOWNSHIP**

**BOARD MEETING MINUTES**

November 14, 2022

7:00 pm

The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy., Potterville, MI 48876 at 7PM on November 14, 2022.

**PLEDGE OF ALLEGIANCE:**

Tim Bentley led the board in the Pledge of Allegiance.

**CALL TO ORDER:** The meeting was called to order by Tim Bentley, Deputy Clerk. Roll Call for Board Members included: Karen Miller- Treasurer, Charles Meddaugh, Scott Hoornstra, Dave Falsetta, and Chris Tennes - Trustees.

**APPROVAL OF AGENDA:** Charles moved to accept the agenda, Karen supported. Roll Call VOTE: Scott- Yea, Charles– Yea, Chris - Yea, Dave-Yea, Karen-Yea.. Motion carried 5 Yeas - 0 Nays.

**APPROVAL OF MINUTES:**

Minutes from the Board meeting on October 10, 2022 were presented. Scott moved to approve the minutes. Charles supported. Roll Call VOTE: Scott- Yea, Dave- Yea, Chris - Yea, Charles – Yea, Karen-Yea. Motion carried 5 Yeas - 0 Nays.

## RECOGNIZE VISITORS & PUBLIC COMMENT: Benton Township Fire Department members Jake Arndt, Brian Droscha, Dairus Reynnet, Del Mecum Jr., Julie Mecum, Tom Dupree.

## 

**REPORTS TO BOARD:**

**Sheriff's Report**: Chris Tennes led the discussion of the Sheriff Report as no representative was available. 91 events were listed, including 7 Traffic Hazards and 6 Suspicious Situations Sheriff's Report will be put on file.

**Fire Department Report** – Chris gave the Fire department report; Operational Information included T-215, body & tank has arrived at Spencer Manufacturing, it is in prep & paint process, Spencer repaired an electrical issue on E-212, October 11,2022, was BTFD Fire Prevention, Life Safety Day at Lake Alliance, 2 BTFD members attending Eaton County FF I & II school. Training – Fire Prevention & Life Safety Day, 3 members Attended a Lithium Battery & Electrical Vehicle Class. Meetings/Special Events included Football Game Standby’s, PHS Homecoming, Attended the Michigan Firemen’s Memorial Service in Roscommon Mi.

Fire runs in September 2022: 7 City of Potterville, 9 Benton Township and 3 Mutual Aid.

EMS runs: 20 City of Potterville, 20 Benton Township and 37 Mutual Aid.

The Fire Department's Report will be put on file.

**Bills for September were** paid $40,052.97, Payroll $11,430.00.. Motion to accept bills made by Chuck, supported by Scott. Roll Call VOTE: Karen- Yea, Chris - Yea, Scott - Yea, Charles – Yea, Dave-Yea. Motion carried 5Yeas - 0 Nays.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  | | | | | |
| **Clerk Report:** Tim gave report. Work included preparation for General election and processed absentee ballots. Also, assisted with tax calls, statement requests, zoning inquiries, etc. Paid Bills, contractors and staff. Cemetery requests for burials, foundations, and burial spaces, training, processed account payables and other duties of the clerk. Hosted special training for election workers with instructor Lisa Lawitske Continued training of new Deputy Clerk Tim Bentley, Sr. Statutory duties of the office performed.  Clerk report will be put on file.  **Treasurer Report:**  Report was provided verbally by Karen Miller.  **Supervisor Report: Chris gave Report.** Attended Township Board Meeting and Fire Board Meeting, County Master Plan Meeting, Planning Commission Meeting.. Zoning applications, calls and office encounters. Worked on Ordinance complaints and violation reports with Bob regarding problem properties. Prep work for planning meeting and Board meeting. Work with Tammy on Planning and Zoning issues. Helped Clerk with Election overload and Statutory Duties of the office. Supervisor report will be put on file.  **Assessors Report** was provided by Chris.. 4 building permits issued in October.  Report will be put on file.  **Planning & Zoning Report** was provided by Chris which included 4 phone discussions, 1 Email discussion. Zoning Compliance Permits, 1 new permit processed, Also 1 amended 1 zoning compliance permit. Planning and Zoning Report on file.  **Ordinance Enforcement Report** was provided by Chris. Robert Bashore working to address complaints at 5 sites. Activity included site visits to research and address complaints. Report will be put on file.  **Correspondence:**  none  **Unfinished Business:** none.  **New Business: 1.**  Appointment of Roger Harris to the Planning Board. Motion to approve by Scott, Charles supported. Roll Call Vote: Chris-Yea, Dave-Yea, Charles- Yea, Scott-Yea. 5Yeas- 0 Nays.  2. Meija SUP Approval. Motion to approve by Charles, Scott supported. Roll Call Vote- Chris-Yea, Dave-Yea, Scott-Yea, Charles-Yea, Karen-Yea, . 5 Yeas, 0 Nays.  3. Amendment of the zoning ordinance for Del Mecum Jr. Motion to Approve by Charles and supported by Scott. Roll Call Vote-Chris-Yea, Dave-Yea, Scott-Yea, Charles-Yea, Karen-Yea. 5 Yeas, 0 Nays.    **Public Comment** Commissioner Droscha updated activities in county, Tom Dupree Questions about garage corner of Windsor and Hartel.  **Adjournment: Chris** made a motion to adjourn, supported by Charles. All board members voted yea.  Meeting Adjourned at 7:42 P.M.  Tim Bentley Sr.-Deputy Clerk | | | | |
|  |  |  |  | |