

**BENTON CHARTER TOWNSHIP  
BOARD MEETING MINUTES**

October 10, 2022

7:02 pm

The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy., Potterville, MI 48876 at 7PM on October 10, 2022

**PLEDGE OF ALLEGIANCE:**

Joy Suits led the board in the Pledge of Allegiance.

**CALL TO ORDER:** The meeting was called to order by Chris Tennes-Trustee . Roll Call for Board Members included: Karen Miller- Treasurer, Joy Suits - Clerk, Charles Meddaugh, Scott Hoonstra, Dave Falsetta, and Chris Tennes - Trustees.

**APPROVAL OF AGENDA:** Charles moved to accept the agenda, Scott supported. Roll Call VOTE: Scott- Yea, Charles– Yea, Chris - Yea, Joy - Yea. Dave-Yea Karen-Yea.. Motion carried 6 Yeas - 0 Nays.

**APPROVAL OF MINUTES:**

Minutes from the Board meeting on September 12, 2022 were presented. Charles moved to approve the minutes. Chris supported. Roll Call VOTE: Scott- Yea, Dave- Yea, Chris - Yea, Joy - Yea Charles – Yea, Karen-Yea. Motion carried 6 Yeas - 0 Nays.

**RECOGNIZE VISITORS & PUBLIC COMMENT:** Benton Township Fire Chief Tim James, Asst. Fire Chief Don Buck, Fire Department members Constance and Jake Arndt, Deputy Clerk Tim Bentley Sr. , Brian Droscha, Dairus Reynnet, Dean Butler.

**REPORTS TO BOARD:**

**Sheriff's Report:** Chris Tennes led the discussion of the Sheriff Report as no representative was available. 75 events were listed, including 3 Traffic Hazards and 2 Suspicious Situations Sheriff's Report will be put on file.

**Fire Department Report** – Chief Tim James gave the Fire department report; Operational Information included new A-111 in service and E-212 has been serviced, pump tested and DOT inspection. Training and Meetings/Special Events included Airway & Respiratory Emergency and Michigan Fireman's Memorial Service in Roscommon, Michigan.

Fire runs in September 2022: 7 City of Potterville, 9 Benton Township and 3 Mutual Aid.

EMS runs: 24 City of Potterville, 24 Benton Township and 25 Mutual Aid.

The Fire Department's Report will be put on file.

**Bills for September** were paid totaling \$209,177.35 (includes payroll). Motion to accept bills made by Chuck, supported by Scott. Roll Call VOTE: Karen- Yea, Joy- Yea, Chris - Yea, Scott - Yea, Charles – Yea, Dave-Yea. Motion carried 6 Yeas - 0 Nays.

**Clerk Report:** Work included preparation for General election and processed absentee ballots. Conducted Preliminary Accuracy Tests. Also, QVF updates, paid bills, cemetery requests for burials, foundations, and burial spaces, training, processed account payables and other duties of the clerk. Discussed upcoming election trainings. Continued training of new Deputy Clerk Tim Bentley, Sr. Statutory duties of the office performed.  
Clerk report will be put on file.

**Treasurer Report:** Report was provided verbally by Karen Miller.

**Supervisor Report: Chris gave Report.** Attended Township Board Meeting and Fire Board Meeting, worked with Tammy on Planning and Zoning issues. Zoning applications, calls and office encounters. Worked on Ordinance complaints and violation reports with Bob regarding problem properties. Prep work for planning meeting and Board meeting. Statutory duties of the office performed. Attended planning Commission Meeting and Special Planning Meetings. Supervisor report will be put on file.

**Assessors Report** was provided by Chris.. 4 building permits issued in September  
Report will be put on file.

**Planning & Zoning Report** was provided by Chris which included 12 phone discussions, 4 Zoning Compliance Permits, 0 application for land division/adjustment 3 email discussions and 3 other discussions. Planning and Zoning Report on file.

**Ordinance Enforcement Report** was provided by Chris. Robert Bashore working to address complaints at 5 sites. Activity included site visits to research and address complaints.  
Report will be put on file.

**Correspondence:** none

**Unfinished Business:** none.

**New Business:** Re-Adopt FOIA procedures and Guidelines. Karen made motion to re-adopt and joy supported. Roll Call Vote: Chris-Yea, Dave-Yea, Charles- Yea, Scott-Yea. 6 Yeas- 0 Nays.

Jason Orton-David Chapman Agency presented new insurance plans for the township. Charles motioned to accept MTTP Insurance Plan, Karen Supported. Roll Call Vote- Chris-

Yea, Dave-Yea, Scott-Yea, Charles-Yea, Karen-Yea, Joy-Yea. 6 Yeas, 0 Nays.

Discussion on quotes for additional Security Camera- Tabled for future discussions.

Furnace Repair/ Replacement- No action Taken.

**Public Comment** Commissioner Droscha updated activities in county.

**Adjournment:** Scott made a motion to adjourn, supported by Charles. All board members voted yea.

Meeting Adjourned at 8:39 P.M.

Joy Suits –Clerk / Tim Bentley Sr.-Deputy Clerk