**BENTON CHARTER TOWNSHIP**

**BOARD MEETING MINUTES**

June 13, 2022

7:00 pm

The Benton Charter Township Board meeting was held at the Township Hall, 5136 Windsor Hwy., Potterville, MI 48876 at 7PM on June 13, 2022.

**PLEDGE OF ALLEGIANCE:**

Gary Suits led the board in the Pledge of Allegiance.

**CALL TO ORDER:** The meeting was called to order by Supervisor Gary Suits. Roll Call for Board Members included: Gary Suits - Supervisor, Joy Suits - Clerk, Jenna Coburn, Charles Meddaugh, Scott Hoornstra, and Chris Tennes - Trustees. Karen Miller, Treasurer was absent.

**APPROVAL OF AGENDA:** Scott moved to accept the agenda, Charles supported. Roll Call VOTE: Scott- Yea, Charles– Yea, Chris - Yea, Jenna – Yea ,Gary- Yea, Joy - Yea. Motion carried 6 Yeas - 0 Nays.

**APPROVAL OF MINUTES:**

Minutes from the Board meeting on May 9, 2022 were presented. Jenna moved to approve the minutes. Chris supported. Roll Call VOTE: Scott- Yea, Gary – Yea, Jenna – Yea, Chris - Yea, Joy - Yea, Charles - Yea. Motion carried 6 Yeas - 0 Nays.

## RECOGNIZE VISITORS & PUBLIC COMMENT: Benton Township Asst. Fire Chief Don Fire Chief Don Buck, Eaton County Commissioners Brian Droscha and Dairus Reynnet and Francis D’Hayvetter from Eaton County 9-1-1. Francis provided Annual Reports, Boy Scouts Aiden Bagley and Blake Mueller, Deputy Treasurer Michelle Badgley.

**REPORTS TO BOARD:**

**Sheriff's Report**: A representative from the Eaton County Sherriff’s gave the report which totaled 83 events in May. Sheriff's Report will be put on file.

**Fire Department Report** – Asst Chief Buck gave the Fire department report; Operational Information included Fire Station exterior upgrades and A-111 Fuel System repairs. Training and Meetings/Special Events included AT&T First Net and the Potterville Memorial Day Parade and Ceremony.

Fire runs in May 2022: 13 City of Potterville, 15 Benton Township and 8 Mutual Aid.

EMS runs: 20 City of Potterville, 20 Benton Township and 41 Mutual Aid.

The Fire Department's Report will be put on file.

**Bills for May were** paid totaling $91752.33. Motion to accept bills made by Charles, supported by Scott. Roll Call VOTE: Gary- Yea, Joy– Yea, Jenna – Yea, Chris - Yea, Scott - Yea, Charles - Yea. Motion carried 6 Yeas - 0 Nays.

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| **Clerk Report:** Work included May election, Absent Voter Ballots-sending and receiving applications, and QVF updates, paid bills, cemetery requests for burials, foundations, and burial spaces, training, processed account payables and other duties of the clerk. Statutory Duties of the Office.  Clerk report will be put on file.  **Treasurer Report:**  Continued work with BS&A to set-up online access, Completed Bank Recs. Made bank deposits. Attended Board Meeting, Audit Prep, Working with BSA for COA conversion, Assist with zoning calls and cemetery inquiries, Mailed all payables.April financial report provided, and continuing to review Chart of Accounts conversion. Treasurer report will be put on file.  Proposal to Amend the Budget to allow transfer of State grant funds for Ambulance. Motion made by Gary, supported by Chris Jenna-yea, Scott-Yea, Charles-Yea, Gary-Yea Chris-Yea, Joy Yea 6-Yeas-0Nays  **Supervisor Report:** work with Tammy on Planning and Zoning issues. Zoning applications, calls and office encounters. Worked on Ordinance complaints and violation reports with Bob regarding problem properties.. Prep work for planning meeting and Board meeting. Statutory Duties of the Office. Attended Township Board Meeting, Planning Commission Meeting, Fire Board meeting and Ambulance Demonstration, Zoning Board of Appeals. Statutory Duties of the Office.  Supervisor report will be put on file.  **Assessors Report** was provided by Gary Suits. 6 building permits issued in May.  Report will be put on file.  **Planning & Zoning Report** was provided by Gary Suits which included 13 phone discussions, 6 Zoning Compliance Permits, 1 application for land division/adjustment and 1 Zoning Board of Appeals Petition.. Planning and Zoning Report on file.  **Ordinance Enforcement Report** was provided by Gary. Robert Bashore working to address complaints; Phone conversations and site visits to research and address complaints. Total Hours for May was 4.15  Report will be put on file.  **Correspondence:**  Eaton County Controller Administration contacted us suggesting we donate our ARPA funds to merge with the county for High Speed Internet.  **Unfinished Business:** None  **New Business: The Benton Charter Township Planning Commission presented the board with copies of the draft of the Master Plan, for review.**  **Public Comment**: Commissioner Brian Droscha discussed Public Safety and the Road Patrol. Brian and Commissioner Darius Reynert discussed the Potterville parade and their participation in it.  Asst Fire Chief Buck demonstrated new equipment acquired by the Fire Dept which included Telescopic Hand Lights and Thermal Imaging detectors. These were able to be purchased as a result of the Fire Department Fundraisers.  Meeting Adjourned at 8.10 P.M.  Joy Suits –Clerk. | | | |
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