

BENTON TOWNSHIP

May 18, 2020

7:00 pm

The Benton Township Board was held at the Benton Township Hall, 5136 Windsor Hwy. Pottersville, MI on May 18, 2020.

PLEDGE OF ALLEGIANCE

Supervisor Roger Wickerham led those in attendance with the pledge to the flag.

CALL TO ORDER

The meeting was called to order by Supervisor Roger Wickerham. Others present from the Board were: Steve Davidson-Trustee, Karen Miller- Treasurer, Trustee Chris Tennes and Jeana Rohrs - Clerk.

APPROVAL OF AGENDA:

Karen moved to approve the agenda. Steve supported. The agenda was approved. Motion carried 5 ayes; 0 nays.

APPROVAL OF MINUTES

Minutes of the regular monthly meeting of March 9, 2020 were presented to the Board. Steve moved to approve, supported by Chris to accept the regular monthly meeting minutes of March 9, 2020. Motion carried 5 ayes; 0 nays.

RECOGNIZE VISITORS & PUBLIC COMMENT:      No visitors present.

REPORTS TO BOARD:

Sheriff Report: Roger went over the Sheriff's reports for March and April. There were 58 events in March and 64 in April.

The Sheriff's Report will be put on file.

Fire Department Report - Steve gave a brief Fire board report. Both the Brush truck and new Pumper trucks have been delivered. The ISO Classification improved to a 5. The calls for service in March included 8 Township fire runs, 6 City of Pottersville and 3 Mutual Aid runs; the EMS runs, 17 in Benton Township, 33 City of Pottersville and 21 Mutual Aid EMS runs. The calls for service in April included 6 Township fire runs, 4 City of Pottersville and 3 Mutual Aid runs; the EMS runs, 8 in Benton Township, 22 City of Pottersville and 5 Mutual Aid EMS runs The Fire Department's Report will be put on file.

**BENTON TOWNSHIP REGULAR MONTHLY MEETING OF 05/18/2020**

05/19/2020 CHECK REGISTER FOR BENTON TOWNSHIP  
CHECK DATE FROM 03/05/2020 - 03/10/2020

Check Date	Check	Vendor Name	Description	Amount
Bank 101 GENERAL BANK ACCOUNT				
03/05/2020	15371	CAROL ORLOWSKI	POSTAGE FOR ELECTION	80.50
03/05/2020	15372	CARDMEMBER SERVICE	CREDIT CARD TOWNSHIP MTA CONFERENCE	896.90
03/05/2020	15373	THE COUNTY JOURNAL	ZONING, ASSESING, ELECTIONS AND TOWNSHIP	536.76
03/05/2020	15374	FAHEY,SCHULTZ,BURZYCH,RHODES	GENERAL, SANDSTONE, ZONING	27,379.90
03/05/2020	15375	TONYA ANZALDUA	JANITORIAL HOURS	120.00
03/05/2020	15376	ZIEMNICK FOSTER ENGINEERING, LLC	ZONING ADMINISTRATION	3,749.99
03/05/2020	15377	WOW! BUSINESS	PHONE AND INTERNET	156.12
03/05/2020	15378	JEANA M. ROHRS	POSTAGE, OFFICE SUPPLIES	244.79
03/05/2020	15379	KAREN L. MILLER	POSTAGE AND MILEAGE	159.42
03/05/2020	15380	JAKE SCHAEFER	SALARY	1,414.75
03/05/2020	15381	OWEN G. DUNN., INC/ PRINT ELECT	ELECTION SIGNS	239.12
03/05/2020	15382	DAVIDSON , STEVEN		80.16
03/05/2020	15383	JEWELL , RANDY		775.50
03/05/2020	15384	MILLER , KAREN		1,714.91
03/05/2020	15385	OSBORN , SANDRA		775.50
03/05/2020	15386	ROHRS , JEANA		1,872.24
03/05/2020	15387	TENNES , CHRISTOPHER		83.77
03/05/2020	15388	WICKERHAM , ROGER		1,083.16
03/05/2020	15389	CAUGHEY , JACK		36.94
03/05/2020	15390	HAIGH , JASON		32.32
03/05/2020	15391	KUDWA , BEN		32.32
03/05/2020	15392	LOCKE , JEFFREY		32.32
03/05/2020	15393	TENNES , CHRISTOPHER		32.32
03/05/2020	15394	WICKERHAM , BARBARA		35.24
03/05/2020	15395	BADGLEY , MICHELLE		63.44
03/10/2020	15396	CONSUMERS ENERGY	ELECTRIC FOR HALL AND CEMETERY	505.33
03/10/2020	15397	MICHIGAN ELECTION RESOURCES	SECRECY SLEVES OUTGOING AND RETURN ENVEL	216.04
03/10/2020	15398	MICHIGAN TOWNSHIP ASSOCIATION	TREASURER'S GUIDE	34.50
03/10/2020	15399	STATE OF MICHIGAN	STATE WITHHOLDING FOR FEB.	1,116.60
03/10/2020	15400	FAHEY,SCHULTZ,BURZYCH,RHODES	ZONING, GENERAL SANDSTONE	2,908.84
03/10/2020	15401	ZIEMNICK FOSTER ENGINEERING,	ZONING ADMINISTRATION	1,116.66

**BENTON TOWNSHIP REGULAR MONTHLY MEETING OF 05/18/2020**

		LLC		
03/10/2020	15402	JEANA M. ROHRS	LAPTOP AND WINDOWS FOR ELECTION POLL BOO	<u>1,098.99</u>

Total of 32 Checks:  
 Less 0 Void Checks:  
 Total of 32 Disbursements:

CHECK REGISTER FOR BENTON TOWNSHIP  
 CHECK DATE FROM 03/31/2020 - 04/28/2020

Check Date	Check	Vendor Name	Description	Amount
Bank 101 GENERAL BANK ACCOUNT				
03/31/2020	15403	KLINE, DEBORAH		240.00
03/31/2020	15404	KLINE , RONALD		240.00
03/31/2020	15405	ORLOWSKI , CAROL		559.00
03/31/2020	15406	ROBERTSON, JULIA		240.00
03/31/2020	15407	SORBET , MAUREEN		216.00
03/31/2020	15408	DROWN, JAMES		156.00
04/07/2020	15409	CONSUMERS ENERGY	UTILITIES HALL AND CEMETERY ABSENTEE VOTER MATERIAL AUGUST	452.57
04/07/2020	15410	MICHIGAN ELECTION RESOURCES	2020	221.18
04/07/2020	15411	MICHIGAN ELECTION RESOURCES MICHIGAN TOWNSHIP	MARCH ELECTION	50.15
04/07/2020	15412	ASSOCIATION	BOOKS	147.50
04/07/2020	15413	CARDMEMBER SERVICE	AMAZON SUPPLIES	75.10
04/07/2020	15414	THE COUNTY JOURNAL	BOARD OF REVIEW, MEETING SYNOPSIS	201.66
04/07/2020	15415	FAHEY,SCHULTZ,BURZYCH,RHODES	GENERAL, SANDSTONE, ZONING	5,483.10
04/07/2020	15416	TONYA ANZALDUA	JANITOR SERVICES	120.00
04/07/2020	15417	JAKE SCHAEFER	PLOWING SALTING SALARY	2,414.75
04/07/2020	15418	APEX SOFTWARE	SOFTWARE	235.00
04/07/2020	15419	WOW! BUSINESS	INTERNET AND PHONE	156.17
04/07/2020	15420	JEANA M. ROHRS	POSTAGE	59.40
04/07/2020	15421	KARR HEATING AND COOLING	NEW FURNANCE	6,600.00
04/07/2020	15422	KRAMER, JULIE		206.82
04/07/2020	15423	URIE, WHITTNEY		229.80
04/07/2020	15424	DAVIDSON , STEVEN		80.16
04/07/2020	15425	JEWELL , RANDY		775.51
04/07/2020	15426	MILLER , KAREN		1,714.92
04/07/2020	15427	OSBORN , SANDRA		775.51
04/07/2020	15428	ROHRS , JEANA		1,872.23

**BENTON TOWNSHIP REGULAR MONTHLY MEETING OF 05/18/2020**

04/07/2020	15429	TENNES , CHRISTOPHER		83.77
04/07/2020	15430	WICKERHAM , ROGER		1,083.16
04/07/2020	15431	CAUGHEY , JACK		36.94
04/07/2020	15432	KUDWA , BEN		32.32
04/07/2020	15433	LOCKE , JEFFREY		32.32
04/07/2020	15434	SORBET , MAUREEN		32.32
04/07/2020	15435	TENNES , CHRISTOPHER		32.32
04/08/2020	15436	STATE OF MICHIGAN	MARCH WITHHOLDING	1,072.52
04/08/2020	15437	ROGER WICKERHAM	SUPPLIES	16.87
04/08/2020	15438	STATE OF MI, DTMB, FIN. SERV.	INVOICE MDS20-055177, MDS20-056810	<u>614.28</u>
Total disbursements				26,559.35

05/19/2020 CHECK REGISTER FOR BENTON TOWNSHIP  
CHECK DATE FROM 04/30/2020 - 05/12/2020

Check Date	Check	App	Vendor Name	Description	Amount
Bank 101 GENERAL BANK ACCOUNT					
05/05/2020	15445	AP	THE COUNTY JOURNAL	NOTICE OF ADOPTION	56.44
05/05/2020	15454	AP	JAKE SCHAEFER	SALARY APRIL 2020	1,414.75
05/05/2020	15446	PR	JEWELL , RANDY		775.49
05/05/2020	15447	PR	MILLER , KAREN		1,714.92
05/05/2020	15448	PR	OSBORN , SANDRA		775.49
05/05/2020	15449	PR	ROHRS , JEANA		1,872.23
05/05/2020	15450	PR	WICKERHAM , ROGER		1,083.15
05/05/2020	15451	PR	MOORE , HARRY		144.07
05/05/2020	15452	PR	PELFREY , ROY		144.07
05/05/2020	15453	PR	SMITH , DAVID		137.44
05/12/2020	15455	AP	FAHEY,SCHULTZ,BURZYCH,RHODES	HOME OCCUPATION, FIREARMS SALES, SANDSTO	5,983.00 V
05/12/2020	15456	AP	FAHEY,SCHULTZ,BURZYCH,RHODES	HOME OCCUPATION, FIREARMS SALES, SANDSTO	<u>5,983.00</u>

Total of 12 Checks:	20,084.05
Less 1 Void Checks:	<u>5,983.00</u>
Total of 11 Disbursements:	14,101.05

Jeana reported that we have currently spent \$88,529.20 for Zoning since its inception.

March Bills from 2/10 to 3/10 presented and Chris moved to approve, Karen supported.

Roll call vote: Karen Miller - yes, Jeana Rohrs - yes, Steve Davidson - yes. Chris - yes, Roger Wickerham -yes, Motion carried 5 ayes; 0 nays.

March 31- May 12th Bills were presented: Karen moved to approve and Steve seconded. Roll call vote: Karen Miller - yes, Jeana Rohrs - yes, Steve Davidson - yes. Chris - yes, Roger Wickerham - yes, Motion carried 5 ayes; 0 nays

Clerk's Report – The clerk's report was included in the packet. There were 10 people who filed to run for 7 offices on the August ballot. There have been 287 ballot applications mailed for the August election. 252 Ballot Applications have been returned for the November ballot. Shred it has been hired to do shredding for the township. The Clerk's Report will be put on file.

Treasurer's Report –Karen's hours were included. The expenditures for March 2020 were \$54,996.47. Revenue from March was \$94,608.05 and the Balance on hand as March 1, 2020 was \$407,004.81. The expenditures for April 2020 were \$32,376.24. Revenue from April \$9,796.25 and the Balance on hand as of May1, 2020 was \$446,575.36. Karen reported that she will be moving money into savings accounts at this time due to low interest rates on CD's that are available. The Treasurer's Report will be put on file.

Supervisor's Report – Roger Wickerham presented the Supervisor's report and hours for the month of March and April. In the March meeting, it was stated that we have currently spent \$72,981.00 for zoning since its inception. The following is a breakdown of this cost:

Lawsuit \$39,473 (\$32,700 legal and \$6,773 FOIA)

Start - up Costs \$20,800. (\$16,800.00 legal and \$4,000.00 Administrative)

Actual Zoning Activities \$10,100 (\$8,800 legal and \$4,000.00 Administrative minus \$2,750 fees)

Waived fees that were paid to the County were approx. \$2,000.00

The Supervisor's report will be put on file.

Assessor's Report - There was two new building permits over the past two months, no new foreclosures and one mortgage company sales. The Assessor's report will be put on file.

Planning and Zoning Report: The report from the zoning administrator was included in our packet. The enforcement complaints were discussed. It was noted that at this time we do not have any blight ordinances nor an officer to enforce any complaints. If you have any questions please see Roger.

Correspondence:

REPORTS OF SPECIAL COMMITTEES:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. A list of budget amendments was made:

A. Karen moved to move \$500.00 into Election Supplies from the Contingency Fund. Chris seconded. Roll call vote: Roger Wickerham - yes, Chris - yes, Karen Miller - yes, Jeana Rohrs - yes, Steve Davidson - yes. Motion carried 5 ayes; 0 nays.

B. Karen moved to move \$2,000.00 into Building supplies from the Contingency Fund, Steve seconded. Roll call vote: Roger Wickerham - yes Chris - yes, Karen Miller - yes, Jeana Rohrs - yes, Steve Davidson - yes. , Motion carried 5 ayes; 0 nays.

C. Karen moved to move \$4,000.00 into the Building and Maintenance fund from the Contingency fund. Chris seconded. Roll call vote: Roger Wickerham - yes Steve Davidson - yes Chris - yes, Karen Miller - yes, Jeana Rohrs - yes, Roger Wickerham - yes, Motion carried 5 ayes; 0 nays.

D. Karen moved to move \$1000.00 into the Planning commission fund from the Contingency Fund. Steve seconded. Roll call vote: Chris - yes, Karen Miller - yes, Jeana Rohrs - yes, Steve Davidson - yes. Roger Wickerham - yes, Motion carried 5 ayes; 0 nays.

E. Karen moved to move \$30,000.00 into the Planning -Professional Fees fund from the Fund Balance. Chris seconded. Roll call vote: Chris - yes, Karen Miller - yes, Jeana Rohrs - yes, Steve Davidson - yes. Roger Wickerham - yes, Motion carried 5 ayes; 0 nays.

F. Karen moved to move \$60,000.00 into the Professional Fees fund to be taken from the Fund Balance. Steve seconded. Roll call vote: Karen Miller - yes, Chris - yes, Jeana Rohrs - yes, Steve Davidson - yes. Roger Wickerham - yes, Motion carried 5 ayes; 0 nays.

2. Karen proposed an internet upgrade with WOW as currently we have a very out dated program with WOW. Chris seconded. Roll call vote Karen Miller - yes, Chris Tennes - yes, Steve Davidson - yes, Jeana Rohrs - yes, Roger Wickerham - yes. Motion carried 5 ayes; 0 nays.

ADJOURNED:

Adjourned at 8:20 p.m.

Minutes taken by: Jeana Rohrs, Clerk